

Mix & Meet The Activity Camp!!

28th – 30th September 2018



Leaders Information Pack

This pack contains information that you will need in preparation for the event. It is recommended that you bring a copy of this with you to the event for reference.

There have been some alterations to procedures since 2016. So please ensure you read through this information thoroughly.

Welcome

We look forward to welcoming you to Lyons Copse for Mix & Meet Camp 2018. To make your arrival, event experience and departure as smooth and enjoyable as possible please read through this information pack.

Enclosed in this pack is the following information:

- 1) Entry Forms
- 2) Arrival & Parking Information
- 3) Booking In
- 4) Camp Hoodies/Badges
- 5) Uniform
- 6) Event Programme
- 7) Activities
- 8) Additional information

Entry Forms

On both the Leader/Young Person forms we have left spaces for you to add in return dates and any additional cost you may charge for food & Transport. Please check all forms are fully completed before returning them.

When submitting your entries, **please place all your young people into pairs**, as this makes team allocation a lot easier and also guarantees they will know at least one person in their team.

Entry Forms from Guides: Mix & Meet Form, Consent Form, Shooting Form

Entry Forms from Scouts: Mix & Meet Form, Shooting Form

All deposits are Non-Refundable.

If your Troop/Company is bringing an adult to “Cook” for you (Max 2), this is fine. However, they will be expected to help out with “odd tasks” when they are free. Please ensure they tick the Service Crew option on the form, so that they are not allocated a base to assist on. All other leaders will be allocated an activity base to help on unless a confirmed, pre-booking has been made by the Mix & Meet event team to assist on a specific base.



CLOSING DATES:

Online Registration Form by: SUNDAY 1st JULY 2018

Forms & Monies to be submitted by: SUNDAY 15th JULY 2018

Please make all cheques payable to "Mix & Meet" (No Personal Cheques will be accepted)

Scout entries should be returned to: Dan Hickin
39 St Faiths Road
Portsmouth
PO1 1EF

Guide entries should be returned to: Kerry Woodward (Golly)
15 Langdale Avenue
Drayton
Portsmouth
PO6 2NU

Arrival & Parking

The site is open to leaders & base instructors from 10:00 on Friday 28th September.
(There is access to the site on the Thursday night for tent pitching only – No overnight staying)

On arrival, **one leader** must report to Event HQ (Pine Cabin) for camping allocation prior to pitching.

All young people are asked to arrive on site between 17:00 – 19:00 Hrs on the Friday and follow direction from the car parking team.

No parents will be allowed to drive on site, car parking is available at the entrance for dropping off & collection of young people they will then need to walk the site. Please advise parents of this.

Booking in

The Event HQ will be located in Pine Cabin, once your entire group has arrived, **one leader** must report to book in. Please ensure they bring all health forms (for adults & young people). No Name changes will be accepted at the event.

On booking in you will be issued with a pack containing; ID cards, Lanyards, Wristbands, event programme, site map, feedback form and any clothing that has been ordered.

Please ensure that everyone is aware that they are required to wear their lanyard & Wristband at all times



Event Clothing / Badges

For anyone that has ordered an event clothing, these will be available to collect when your group books in.

Please note – Clothing is not on sale on the weekend.

Everyone who attends camp will receive a camp badge, which will be issued to leaders at the closing ceremony.

Uniform

Everyone will be expected to wear top half uniform for the closing ceremony.

Event Programme

The outline Programme for the weekend is attached. A full list of available activities will be issued on booking in

Timings – It is really important that all event timings are adhered to.

Activities

All activities are based around a structured timetable. The timetable will be issued to team leaders at the team leaders brief.

All activities will be signposted. Each team must remain together throughout activity time & must arrive at all activity bases together.

Young people will only be allowed to take part in activities if they wearing their event ID. They may be sent away to get this before being allowed to take part.

Additional information

First Aid

A full First aid team will be available throughout the weekend, day & night. They will be located at Lyons Lodge and can be contacted by most activity leaders via radio during the day. At night, if First Aid is required, report to HQ. If any First Aid incident has occurred during the night & been dealt with by the section leaders, or any medications administered at any time, this must be reported to the First Aid team before activities commence.

Health forms will be retained by first aid team. Adult health forms may be sealed in named envelopes if preferred. If you wish to have copies of health forms for your own records, you must ensure they are photocopied prior to the event.



Refreshments

There will be a cold drinks refreshments table located outside Lyons Lodge.

If adults require hot drinks these are available from Lyons Lodge, we recommend that those manning bases supply a named flask that can be filled as required.

Please ensure that everyone brings a drinks bottle to refill throughout the weekend.

Site Rules

Please find attached a list of the Camp Site rules, which we must strictly adhere to.

Should you have any problems over the weekend, please contact the Camp Leadership team in the first instance, based at HQ.

For further information before the event please contact either:

Scouting

Dan Hickin

(District Commissioner)

07830 921317

danhickin.scouts@gmail.com

Guiding

Kerry Woodward (Golly)

(Camp leader)

07766 201447

golly.guiding@yahoo.co.uk

Please take time to talk to us during the weekend and let us know your opinions on any aspect of the event. You'll also have the opportunity to let us know your thoughts using the feedback form received on arrival.

We look forward to seeing you in September.

Mix & Meet Team

